

DOCUMENTS NEEDED TO OBTAIN ID CARDS



All must have some form of ID

e Duty- Old ID or If lost for E5 and below, a signed lost statement by the company 1SG or Commander
E6 and above just lost statement CIV/DOD Employee-
Recent SF50 from CPAC
Contractor must be in Contractor verification System (CVS)
NAF and PX employees need a signed 1172-2
Dependent ID Cards- If Sponsor isn't present then must have signed 1172 by the Sponsor or Power Of Attorney

DOCUMENTS REQUIRED TO INPUT/ TAKEOUT FAMILY MEMBERS IN DEERS

Certified Birth Certificate
Copy/Original SSAN card or Tax Statement (not self filed)
Certified Filed Marriage Certificate

DIVORCE

Final Decree-Filed and Signed by the Judge
Military: Name change memorandum approved by the MILPO Director

WARDS OF THE STATE

Court Documents Signed by Judge and Filed
Certified Birth Certificate
Copy/Original SSAN Card

CHILD OUT OF WEDLOCK

Fill Out and submit Dependency Packet

COLLEGE STUDENTS

Letter from accredited College/University stating full time enrollment and anticipated graduation date.
Sponsor must be present when issuing card or signed DD 1172 prior to students visit

MEDICAID/MEDICARE

Bring in the card for verification
If card lost, letter for SSN stating Medicare started/purchased.